



مظہر العلوم کالج (خود مختار)، آمبور

MAZHARUL ULOOM COLLEGE

(AUTONOMOUS)

(Established & Managed by the Ambur Muslim Educational Society)
Accredited by NAAC with Grade A CGPA 3.23 in Cycle 3
Affiliated to Thiruvalluvar University, Vellore
AMBUR - 635 802 (Tirupattur District)

Dr. K.H. KALEEMULLAH, M.A., M.Phil., N.E.T., Ph.D.,
PRINCIPAL i/c.

Phone : 04174 - 242644
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Date: 14/08/2025

MINUTES OF THE 1st ACADEMIC COUNCIL MEETING OF THE COLLEGE HELD ON 12.08.2025 AT 3.30 PM AT SIR SYED AHMED KHAN CONVENTION HALL

The First meeting of the Academic Council of Mazharul Uloom College (Autonomous) was through blended mode.

MEMBERS PRESENT:

S.NO.	NAME OF THE FACULTY	ROLE OF THE FACULTY
1	Dr. K.H. Kaleemullah, Principal i/c	Chairman
2	Dr. A. Shafee Ahmed Khan,	Controller of Examinations
3	Dr. A. Meeramaitheen	Head, Department of Tamil
4	Mr. S. Niyaz Ahmed	Head, Department of Economics
5	Mr. P. Markandan	Head, Department of Mathematics
6	Dr. A. Zakiuddin Ahmed	Head, Department of Computer Science
7	Dr. A. Noorul Ameen	Head, Department of Corporate Secretaryship
8	Dr. P. Saleem Basha	Head, Department of Commerce
9	Mrs. K. Suganthi	Head i/c, Department of English (Shift II)
10	Dr. P.K. Govindaraj	Head i/c., Department of Tamil (Shift II)
11	Mr. C. Saddam Ahmed Kabeer	Head i/c., Department of Business Administration
12	Dr. A. Niyaz Ahmed	Head, Department of Commerce (Computer Applications)





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13	Mr. G. Janarthanan	Head, Department of Microbiology
14	Dr. N. Fathima Thabassum	Head, P.G.& Research Department of Commerce
15	Dr. P. Rizwan Ahmed	Head, Department of P.G. Department of Information Technology
16	Dr. S. Diwan Mohdum	Director of Physical Education
17	Dr. B. Asadullah	Librarian
18	Mr. I. Aslam Sheriff	Office Superintendent
19	Mr. V. Muthu	Teacher Representatives
20	Dr. T. Aasif Ahmed	Teacher Representatives
21	Dr. R. Jothilakshmi	Teacher Representatives
22	Dr. A. Sanjeev Kumar	Teacher Representatives
23	Mrs. M.A. Uzefa Rashida	Faculty Nominated by the Principal
24	Dr. T. Ilyas Ahmed	External Expert
25	Dr. V. Anwar Sadath	External Expert
26	Dr. V. Gomathy	University Nominee
27	Dr. A. M. Saravanan	University Nominee

Present through online mode:

1	Dr. A. Shamitha Begum	External Expert
2	Dr. A. Rajasekar	University Nominee

On Leave of Absence:

1	Mr. Mecca Ashfaque Ahmed	External Expert
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Invocation:

The meeting commenced with the recitation of a few verses from the Holy Qur'an by Hafiz A. Aqeel Ahmed.

Welcome Address:

Chairman Dr. K.H. Kaleemullah presided over the meeting and welcomed the members of the Academic Council. He thanked the University Grants Commission and Thiruvalluvar University for conferment of autonomous status on our college and its notification. He thanked the University nominees and external expert for attending the meeting. He thanked other members for their enthusiastic participation.

Agenda .1

Introduction of Autonomous Status conferred by University Grant Commission, New Delhi, to Mazharul Uloom College (Autonomous), Ambur from the Academic Year 2025-2026 for 10 years vide notification No. F.2-10/2023(AC – Policy) dated 04th October 2024 under the UGC Regulations 2023.

Chairman Dr. K.H. Kaleemullah informed the Academic Council that the University Grants Commission has conferred autonomous status upon the College for a period of **ten (10) years**. He inspired the members to grab this opportunity and strive collectively to take the institution to its desirable place of highest academic excellence. External Expert Dr. T. Mohamed Ilyas congratulated the college for being conferred the autonomous status.

Resolution Passed

This subject in the Agenda- 1 was discussed, unanimously resolved and approved by the Academic Council.





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Agenda – 2

To approve the Academic Calendar for the Autonomous College for the Academic Year 2025-2026.

Responding to Teacher Representative, Dr. T. Aasif Ahmed's query as to whether an Autonomous college has to follow the Calendar of the Director of Collegiate Education University Nominee Dr. A. M. Saravanan replied that Thiruvalluvar University Calendar should be followed with slight difference of dates which he said is acceptable. Controller of Examinations Dr. A. Shafee Ahmed Khan confirmed that the University Calendar is followed with a slight difference.

Resolution Passed

The Agenda - 2 was unanimously resolved and passed by the Academic Council.

Agenda – 3

To approve the Curriculum Development Cell and its Manual and Outcome based Education Manual.

The Curriculum Development Cell and Outcome Based Education Manuals were placed before the council for discussion and approval. Dr. P. Saleem Basha proposal proposed for 2 CIA Tests in the place of 3 as tabled. University Nominee Dr. A. M. Saravanan said as per the TANSCH regulation 3 CIA Tests are to be conducted. 2 External Experts Dr. T. Mohamed Ilyas and Dr. A. P. Anvar Sadath suggested to conduct 2 CIA Tests as nearby autonomous colleges are conducting 2 CIA Tests. CoE Dr. A. Shafee Ahmed Khan said that in the manual and regulations 3 tests are proposed by our Exam Cell. It was decided to conduct 2 CIA Tests. Further they opined that First CIA Test for 50 marks and the Second CIA Test for 75 marks will be conducted. No minimum internal pass marks are fixed.





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Resolution Passed

The subject covered under the Agenda- 3 was resolved and approved by the Council with modifications in Curriculum Development Cell (CDC) Manual and Out Come Based Education Manual as under:

- a) Specification of criteria for the award of internal marks.
- b) Inclusion of qualified teachers in the Board of Studies from other departments in the event of non-availability of qualified faculty within the department.
- c) Preparation of detailed guidelines for the functioning of the CDC

Agenda – 4

To approve the UG and PG Regulations for the candidates admitted in the Academic Year 2025-2026.

Dr. T. Aasif Ahmed sought to know if the college needs to get an approval for the Hindi Board of Studies in the absence of such department in the college. Dr. A. M Saravanan, University Nominee clarified that only for few students enrolled for Hindi language, for such department the syllabi can be passed in the other languages BoS. The Hindi syllabus has been passed in the Urdu BoS with an expert from JBAS College (Autonomous) for Women, Chennai.

Resolution Passed

The subject covered under Agenda No: 4 was presented, discussed, unanimously resolved and approved by the Academic Council.

Agenda: 5

To approve the Scheme and Examination Manual with effect from Academic Year 2025-2026.





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Resolution Passed

The subject covered under Agenda No: 5 was discussed and unanimously resolved and approved by the Academic Council with the following modifications:

- Only CIA-1 and CIA-2 shall be conducted for all Semester and re-tests shall be conducted for students who are absent.
- All examination-related activities, including the appointment of senior teachers for examination duties, shall strictly be followed as per University Norms.
- CoE Dr. A. Shafee Ahmed Khan clarified in the meeting that question papers for all courses shall be only in English as the medium of instruction of the institution is English however students can be allowed to answer in English or Tamil as per the norms of our university.
- CoE said only external examiners will set the question papers however in special situation CoE has the right to appoint the internal examiners for question paper setting.

Agenda : 6

To consider and approve the Syllabi passed in the Board of Studies of various Departments.

Resolution No. 6

The subject covered under Agenda No: 6 was discussed and unanimously resolved and approved by the Academic Council with the following modifications:

- In order to maintain Uniformity in programme structure and course credit two courses in **B.Com. (CA)** shall be merged, thereby reducing the number of first-year courses from eight (8) to seven (7) subject to the review of the experts.





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Resolution No. 7

With the permission of the Chair, the following additional items were unanimously resolved and recommended:

- A detailed report of the agenda items shall be circulated at least fifteen (15) days prior to the Academic Council meeting to facilitate constructive suggestions and informed feedback.
- Formulation of specific regulations for Sports, Extra-Curricular Activities, and Library usage.
- Uploading of signed copies of the minutes of statutory and non-statutory bodies on the official College website.

Vote of Thanks:

The meeting concluded with vote of thanks proposed by Dr. A. Shafee Ahmed Khan, Vice-Principal and Controller of Examinations. He thanked the Chairman, University Nominees and External Experts for their valuable guidance. He appreciated other members for their constructive suggestions and smooth conduct of the proceedings.

(Signature)
14/8/2025

PRINCIPAL in-Charge & CHAIRMAN

